



Nigerian Pallet Project

REQUEST FORM

Thank you for your interest in a container of books from Books For Africa. Please read the items below before completing the form that follows:

- **Selection Amount:** 28 boxes fit in one pallet. There are about 1,000 books on one pallet. Boxes hold from 20 to 60 books based on the size of each book.
- **Book Categories:** Books are organized by category and age level (based U.S. grade level teaching standards). Ask the BFA office if you need more information about a certain category. *Please note: BFA does not inventory books by title.*
- **Warehouse inventory:** Books For Africa reserves the right to make modest adjustments to your request based on warehouse inventory and availability.
- **Recipient Information:** Please include the recipient information exactly as it should appear on the pallet.
- **Recipient Responsibility:** The recipient must provide their full contact information in Nigeria and inform the Books For Africa Nigeria Initiative warehouse regarding pickup or trucking arrangements. The recipient is responsible for all costs associated with moving the pallet from the Port Harcourt warehouse to the final destination. A pallet can weigh over 2,000 lbs. Books must be picked up within 30 days from their arrival in Port Harcourt. Books For Africa reserves the right to assess late fees in the amount of N1,000 each day after 30 days from the time the recipient is informed the books are ready for pickup.
- **Request Form Directions:** The recipient must mark with a check their *categories of interest*. No more than 28 categories will be included in any one pallet. The warehouse will build the pallet with the requests informing packing choices. BFA cannot guarantee that all requests will be fulfilled.

BOOKS FOR AFRICA BOOK REQUEST FORM

Below, please list the consignee information as it should appear on the pallet.

Project Name:			
Organization name:			
Contact Person:		Mailing Address:	
Physical Address:			
City:		Country:	
Phone Number:		Phone Number (2):	
Sponsor:		Recipient Email:	
Total number of pallets sponsored:			

PRIMARY JUNIOR BOOKS (Grades 1–4)

Category	
Leisure reading— <i>picture books, fiction/story books</i>	
English reading skills— <i>textbooks filled with stories, each story is followed by comprehension questions & vocabulary words</i>	
Math	
Science	
Health (limited quantity)	

PRIMARY SENIOR BOOKS (Grades 5–8)

Book Category	
Leisure reading— <i>chapter books, fiction & non-fiction books</i>	
English reading skills— <i>textbooks filled with stories, each story is followed by comprehension questions & vocabulary words</i>	
World History and Geography- <i>Global History/Geography Textbooks, including individual countries</i>	
Science	
Math	
Art (<i>grades 1-8</i>)	
Health (<i>limited quantity</i>)	

SECONDARY BOOKS (Grades 9–12)

Book Category	
Novels (<i>Includes Grade 9 through Adult levels</i>)	
English literature— <i>important selections of famous world literature followed by comprehension questions, vocabulary</i>	
World History and Geography- <i>Global History/Geography Textbooks, including individual countries</i>	
Science (limited quantity)	
Math	
Health (limited quantity)	
Sports/vocational/hobbies (limited quantity)	

POST-SECONDARY

Book Category	
Adult Non-fiction (<i>Memoirs, biographies, specific histories, case studies, leadership books</i>)	
Business and economics (<i>limited quantity</i>)	
Computer science (<i>limited quantity</i>)	
Medical and health	
Science and engineering	
Education theory	
Math	
Social Sciences (<i>Social and political sciences, psychology, women's studies</i>)	
English communications (<i>Literary Anthologies, Writing Skills, Public Speaking</i>)	
Arts and Humanities (<i>Art, Art History, Drama, Film, Music History/Theory Poetry, Photography, Philosophy,</i>)	
Law (limited quantity)	

REFERENCE

Category	
Dictionaries & Reference Books	
Religion (<i>Bibles, hymnals, scholarly religious texts</i>)	