

Elements of Language, Sixth Course (Grade 12)

©2001

Holt, Rinehart and Winston

Contents

Part 1: Communications

Introduction: Thinking About Reading and Writing

1. Narration/Description: Remembering People
2. Narration/Description: Harnessing Your Imagination
3. Exposition: Comparing and Contrasting Media
4. Exposition: Analyzing Causal Relationships
5. Exposition: Analyzing Drama
6. Persuasion: Researching Literary Subjects
7. Persuasion: Defending a Position
8. Persuasion: Reviewing a Documentary
9. Persuasion: Recommending Solutions

Part 2: Sentences and Paragraphs

10. Writing Clear Sentences
11. Combining Sentences
12. Improving Sentence Style
13. Understanding Paragraphs and Compositions

Part 3: Grammar, Usage, and Mechanics

14. Parts of Speech Overview
15. The Parts of a Sentence
16. The Phrase
17. The Clause
18. Agreement
19. Using Pronouns Correctly
20. Clear Reference
21. Using Verbs Correctly
22. Using Modifiers Correctly
23. Placement of Modifiers
24. A Glossary of Usage
25. Capitalization
26. Punctuation: End Marks and Commas
27. Punctuation: Other Marks of Punctuation
28. Spelling
29. Correcting Common Errors